

Stetson Hills Middle School Handbook

Middle school, composed of the 7th and 8th grades, can be a challenging and exciting time for students, parents, and staff. This Handbook is a guide to life in the middle school environment and is intended to give structure and comfort to all of those who work at Stetson Hills Middle School. The purpose of Stetson Hills Middle School is to give students the skills they will need to meet 7th and 8th grade standards and be successful in high school.

Stallion PACE.

It is the belief of Stetson Hills Middle School Staff that 7th and 8th grade students are ready to assume responsibility for their behavior. Thus, they will participate in our PACE Program. PACE stands for Perseverance/Pride, Attitude/Accountability, Cooperation/Caring, and Excellence/Engaged.

It is the goal of Stetson Hills to provide all students with behavioral expectations that are dearly defined, taught and reinforced, to encourage positive relationships and exemplary citizenship. Our student discipline data shows that students are being sent to the office for defiance/disrespect and minor aggressive acts. When that happens, they are not learning, and this interferes with the learning of others. We need to help all of our students to be successful academically and behaviorally. When students struggle with reading we teach. When students struggle with behavior we need to teach them how to succeed.

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Middle School Staff Directory

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Student Expectations

In the Classroom

Students are expected to:

- ...enter classrooms quietly.
- ...participate in class.
- ...treat dassrooms as places of learning.
- ...leave electronic devices, food, and non-water beverages in their bags during class time.

Around Campus

Students are expected to:

- ...behave as if younger students are watching them and learn how a developing young adult should act and behave as a student in middle school.
- ...move with a sense of urgency when traveling on campus not loiter on campus.
- ...arrive safely on campus NO CROSSING THROUGH THE PARKING LOT, as it is unsafe to do so.

In the Cafeteria

Students are expected to:

- ...enter and exit the cafeteria quietly and walk, not run.
- ...sit at the appropriate place in the cafeteria.
- ...present a hall pass if they will be eating lunch outside the cafeteria.
- ...conduct themselves with dignity inside the cafeteria and respect the monitors who supervise.
- ...keep food in the cafeteria.

Behavior/Discipline

Tickets/Rewards: Tickets will be issued daily to be used at the 7th grade and 8th grade store to reimburse positive behaviors. In addition, students will be rewarded with field trips and quarterly parties when applicable.

Cell Phones/Electronics: It is important to understand that the school and district have plans in place of notifying families of emergencies if needed. There are also procedures in place for parents to call the school and notify students of emergency situations they need to be aware of. Per DVUSD policy all cell phones must tetson Hills Middle School policy allows for students to

Grades and Reporting

The purpose of Standards-

defined Grade Level Expectations. In a SBG and reporting system, grades reflect what a student knows and can do, as outlined in the Arizona State Standards. Teachers in Grades K 8 will base report card grades on academic achievement only.

Students Role in Learning

Students become self-directed in learning about themselves as a learner. They have to analyze their own study habits to figure out what actually works for them, this helps students retain knowledge.

Plagiarism

Plagiarism is not accepted by any means or circumstances. Students can be sure to not plagiarize by following these guidelines taken from the English Department of George Mason University.

sm means using the exact words, opinions, or factual information from another person without giving that person credit. Writers give credit through accepted documentation styles, such as parenthetical citation, footnotes, or endnotes; a simple listing of books and articles is not sufficient. Plagiarism is the equivalent of intellectual robbery and cannot be

opinions or factual information formerly unknown to the writers or which the writers did not discover themselves

If evidence of plagiarism is found in a student's work, they will lose credit for the assignment, and lose the opportunity to retake it. A second incident will warrant a referral to the office.

Extra Credit:

do their BEST the first time they sit down to complete ANY assignment/assessment at school.

Summary of Grading Procedures

49% used for assignments missing or not attempted

50% used for assignments or assessments receiving less than 50%

Retakes must be student initiated, and are awarded at teacher discretion.

Retakes will be taken within 1 week of when the teacher published the score

Late work will be accepted up until the unit assessment or mid-unit checkpoint as notified by teacher

Late Work/Missing Assignments: Late work/missing assignments will not lose points for tardiness, however, they will be graded at teacher discretion. Assignments that are turned in on time are priority for grading. Only fully completed assignments will be accepted after the due date.

Retake Policy: All assessment retakes are determined by the individual teacher. All prerequisites must be completed prior to requesting a retake.

Students are expected to obtain all materials introduced during their absences, excused or unexcused. students of missing work. All assignments/handouts will be

Absent Policy for Collecting Class Assignments and Practice

3 or less days absent: Students will make up assignments upon their return to campus.

4 or more days absent: Student work will be prepared for pick-up in the front office within two days of notification to teachers of absence.

***This policy applies for both regular absences due to illness, vacation, etc. and for absences caused by school discipline (suspensions, etc.). On-Campus Reassignment (OCR) will get work on a day-to-day basis.

PowerSchool Codes/Reporting

Code	Short for:	Meaning:
	Grade not entered yet	This is the default code. If an assignment has not been entered it will display as . This counts as excused until an actual grade is input by the teacher.
EX	Excused	Student is excused from the assignment.

Missing Assignment is missing (no work has been submitted for this assignment).

Assignment

MI/49

Stetson Hills Middle School Handbook Agreement Form

Please have a parent/guardian homeroom teacher.	and the student sign and date this form prior to turning it into his/her
Student Signature:	
I,School Handbook, and agree to a	(students full name) have read and understand the Stetson Hills Middle abide by it.
Student Signature:	Date:
Parent/Guardian Signature:	